



21 November 2017

Dear Councillor

Members of the Committee
are summoned to attend the
BAYDON PARISH COUNCIL MEETING
to be held on **MONDAY 27 NOVEMBER 2017** at **8.00pm**
in the **BYPA HALL, MANOR LANE**

Oliver Armstrong
Clerk

AGENDA

1 **APOLOGIES**

To receive apologies.

2 **DECLARATIONS OF INTEREST**

To receive any Declarations of Interest. Members are reminded they should declare any known interests in any matter to be considered in this agenda.

3 **PUBLIC QUESTIONS**

To receive any questions, comments or representations from the public. The meeting will be suspended for a maximum of 15 minutes. No decisions can be made by the Council during public question time.

After this period the meeting will be resumed and members of the public may only speak when invited to do so.

4 **MINUTES FROM PREVIOUS PARISH COUNCIL MEETING**

To confirm and adopt the minutes of the meeting held on 16th October 2017 as a correct record.

5 **COUNCILLOR RESIGNATIONS**

To note the resignation of Chairman Tamsin Witt and Cllr Amy Bryan.

6 **ELECTION OF CHAIR**

To elect a chairman of Baydon Parish Council.

7 **POLICE REPORT**

To note the November police report. (copy attached)

8 **SAVE BAYDON LION**

To note the update from Save Baydon Lion Team. (copy attached)

9 **CORRESPONDENCE**

To consider the following correspondence. (copies attached)

16 October 2017 – Letter from Mr Gribble

16 October 2017 – E-mail from Mr Burford

17 October 2017 – E-mail from Mr Prior

10 **CLERKS REPORT**

To receive a verbal report from the Clerk.

- 11 PARISH STEWARDSHIP SCHEME**
To agree the list of priority jobs for the Parish Steward. (copy attached)
- 12 CHURCH REPAIRS**
To consider the letter from the Baydon Church Warden. (copy attached)
- 13 TAKING ACTIONS ON SCHOOL JOURNEYS**
To note and consider the TAOSJ final report. (copy attached)
- 14 MOBILE PHONE**
To agree the purchase of a mobile phone for the Clerk for £29.99 to be met from the miscellaneous payments budget (£200 budget remaining).

The pay as you go mobile will require an initial £10.00 top-up then all remaining top-ups would need to be deducted from Clerk expenses (£42.75 budget remaining).
- 15 PLAYGROUND REPORT**
To consider the report regarding maintenance of the playground. (to follow)
- 16 MEETING DATES FOR 2018**
To agree the meeting dates for 2018. (copy attached)
- 17 PLANNING APPLICATIONS**
To consider the following planning applications:
- 17/10487/FUL**
Address: Manor Cottage, Manor Lane, Baydon, Marlborough, Wiltshire, SN8 2JD
Proposal: Single storey rear extension
- 17/10502/FUL**
Address: Midway, Ermin Street, Baydon, Wiltshire, SN8 2JP
Proposal: Demolition of single storey link between house and garage, and construction of two storey extension to rear of garage, and conservatory
- 17/10718/FUL**
Address: Old Chapel House, Aldbourne Road, Baydon, SN8 2HZ
Proposal: Proposed replacement sunroom, new front porch and internal alterations.
- 18 FINANCE REPORT**
To approve the finance report. (copy attached)
- 19 NOTIFICATION OF EXTERNAL AUDITOR APPOINTMENT**
To note the appointment of the external auditor PFK Littlejohn LLP for the 2017/18 financial year.
- 20 2018/19 BUDGET**
To approve the 2018/19 budget. (to follow)
- 21 BANK SIGNATORIES**
To approve to add Cllr James Lawrence as an account signatory and to approve to remove Amy Bryan and Tamsin Witt. The bank mandate must be updated accordingly.
- 22 ITEMS TO NOTE**
To report items to note.
- 23 ITEMS FOR NEXT MEETING**
To note items for the next meeting.

Members of the Council

Cllr B Billington

Cllr S Chidgey

Cllr S Hancock

Cllr J Lawrence