



# BAYDON PARISH COUNCIL

Clerk to the Council: Mrs K Lloyd  
07867 310121  
baydonparishclerk@gmail.com

13 May 2019

There is to be an **Annual Parish Council Meeting** held on **MONDAY 20 MAY 2019** in BYPA HALL, MANOR LANE at 8pm.

All are welcome to attend.

## AGENDA

- 1 **NOMINATIONS AND ELECTION FOR A CHAIRMAN**
- 2 **NOMINATIONS AND ELECTION FOR A VICE-CHAIRMAN**
- 3 **APOLOGIES**  
To receive apologies.
- 4 **DECLARATIONS OF INTEREST**  
To receive any Declarations of Interest. Members are reminded they should declare any known interests in any matter to be considered in this agenda.
- 5 **MINUTES FROM PREVIOUS PARISH COUNCIL MEETING**  
To consider the minutes of the meeting held on Monday 8 April 2019.
- 6 **PUBLIC QUESTIONS**  
To receive any questions, comments or representations from the public  
*The meeting will be suspended for a maximum of 15 minutes. No decisions can be made by the Council during public question time. After this period the meeting will be resumed and members of the public may only speak when invited to do so.*
- 7 **PLANNING APPLICATIONS**  
No planning applications received on publishing agenda.
- 8 **FINANCE REPORT**  
To receive finance report and consider any items for payment. ([Appendix 1](#))  
Clerk payroll procedure.  
Bank mandate update.
- 9 **ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2018/19 PART 2**  
To review and the chairman to sign the following:-
  - A Certificate of Exemption – 2018/19.
  - B Section 1 – Annual Governance Statement 2018/19.
  - C Section 2 – Accounting Statements 2018/19.
- 10 **CORRESPONDENCE**  
To note the following correspondence.  
16/04/19 email from WC attaching the Annual Town and Council Report -  
If anyone would like to read the full report, please email the Clerk.  
2/05/19 email from WC with the Highways meeting 01/05 presentation and newsletter  
Please contact the Clerk for the full presentation.

- 11 STANDING ORDERS**  
To review, agree and adopt the Standing Orders. A copy of which appears as [appendix A](#).
- 12 CODE OF CONDUCT**  
To review, agree and adopt the Code of Conduct. A copy of which appears as [appendix B](#).
- 13 SCHEME OF DELEGATION**  
To review, agree and adopt the Scheme of Delegation. A copy of which appears as [appendix C](#).
- 14 REVIEW PARISH POLICY DOCUMENTS**  
To review, agree and adopt the Grants Policy, Complaints Policy and Data Protection Policy. A copy of which appears as [appendix D](#).
- 15 LAND AT RUSSELY GREEN**  
Update on the proposed development adjacent to Russley Green following the Annual Parish Assembly.
- 16 FLY-TIPPING**  
Update on the fly tipping on the plot of land on the way to Baydon Hole.
- 17 NEIGHBOURHOOD PLAN**  
Cllr Sutton to report on his research around Baydon producing a Neighbourhood Plan.
- 18 NORTH WESSEX DOWNS LANDSCAPE TRUST 2019**  
To discuss if the Parish Council would like to support the trust.
- 19 ELECTRONIC SID**  
Update from the Clerk
- 18 BEATING THE BOUNDS DAY/SPONSORED WALK – 6<sup>th</sup> May.**  
A report of the morning.
- 19 VILLAGE GREEN BENCH MAINTENANCE.**
- 20 MAGNOLIA TREE ON THE GREEN.**
- 21 PLAYGROUND GATE AND MAINTENANCE UPDATE**  
To report on the gate repair, and Cllr. Billington to give update on the necessary maintenance.
- 22 ITEMS TO NOTE FOLLOWING PUBLIC QUESTIONS**
- 23 COUNCILLOR REPORTS**
- 24 CO-OPTION OF COUNCILLORS**  
Co-option of any new candidates to fill the three available vacancies.
- 25 DATE OF NEXT MEETINGS**  
To confirm the date of the next meeting on Monday 1<sup>st</sup> July 2019.
- Close.