



BAYDON PARISH COUNCIL

Clerk to the Council: Mrs Fiona Ryder
parishclerk@baydon.org

Baydon Parish Council Meeting

Minutes for Meeting held on Monday 20th October 2025 at 8.00pm in the BYPA Hall, 6 Manor Lane, SN8 2JE.

Present

Cllr. Sarah Chidgey - Chair
Cllr. Carol Nichols
Cllr. Molly Howlett-Huggins
Cllr. Alastair Oates
Cllr. Jon Freeman

Clerk: Fiona Ryder

Members of Public in attendance: 2

69 Apologies

Apologies were received from Cllr. Gary Wyatt-Hawkins and Cllr. Hugo Mackenzie-Smith.

70 Declarations of Interest

There were no declarations of interest.

71 Minutes from Previous Parish Council Meeting

The minutes of the Full Council meeting held on Monday 15th September 2025 were accepted as a true record and signed by the Chair.

72 Actions from Previous Meeting

23-24/77 – SID Data continues to be downloaded and sent to the PCSO.

23-24/161 – Weekly visual checks continue to be carried out at the play area.

24-25/60a – The traffic survey results did not identify a speeding issue, therefore, a Community Speed Watch will not be set up in Baydon. This action will now be closed.

24-25/97 – Installation of SID on Aldbourne Road was not included on the agenda of the latest LHFIG meeting, as it does not meet the criteria due to the traffic survey results.

25-26/44 – The tree for The Green has been delivered and will be planted in the near future.

25-26/55 – A time plan was not provided for the Village Design Statement. The questionnaires are now ready to be shared with all Councillors.

Action: Cllr Nichols

25-26/57 – There was no update on the retaining wall in Aldbourne Road.

25-26/63 – Contact Information poster has been drafted. PCSO and Wiltshire Council contact details will be checked before publication.

Action: Cllrs Chidgey and Howlett-Huggins.

25-26/65 – Cllr Wyatt-Hawkins had confirmed via email that he was happy with the IT Policy originally circulated. It will be checked again prior to bringing to the next meeting.

Action: Cllr Oates

25-26/66 – Draft Flag policy is in hand and will be brought to the December meeting for clarification.

Action: Cllr Oates

73 **Public Section**

Two members of the Baydon Fireworks Team attended to introduce Oli Head who, along with Tom Standing, is heading up the team this year. The team is looking for volunteers for 8th November to help with stewarding. If anyone is interested please message Oli or Tom on Facebook.

74 **Chair's Report**

The rededication of the WW1 Memorial Clock will take place on Wednesday 12th November at 9am. The service will be led by The Bishop of Ramsbury, assisted by Rev Canon Deb Larkey. The Service is open to all villagers and will start in Church with a hymn originally sung at the dedication of the clock in 1919. It was agreed to check that the rededication was going to be promoted by the Church.

Action: Cllr Howlett-Huggins

The local PCSO has been in contact regarding anti-social behaviour. It is important that incidents are reported via 101 (999 in an emergency), the PCSO's email or the Parish Clerk. At the request of the PCSO another Facebook post has been published.

75 **Clerks Report**

A VAT reclaim for the financial year 2024/25 has been submitted.

The Annual Governance and Accountability Return has been completed with no matters of concern raised by the external auditors.

The Clerks mobile phone has been upgraded to a new handset at no extra cost. The new contract is for 24 months at a cost of £8 per month. The phone number has stayed the same.

The Parish Steward has cleared vegetation from drainage in Gore Lane, cleared out drains in Gore Lane and Ermin Street/Manor Lane, tidied around the Salt Bin on Manor Lane, cut back vegetation around road signs on Baydon Road and Gore Lane and cleaned the signs. Weed spraying was carried out along 1.9 miles of kerbs, a Facebook notice was issued to warn residents.

Correspondence:

Email received requesting a flag on The Green for Remembrance Sunday.

Responded sign posting to the minutes of the September meeting.

76 **Finance Report**

The finance report was circulated prior to the meeting.

Income since the last meeting:

HMRC VAT Reclaim	£ 3408.62
Wiltshire Council Precept	£ 9817.57
Interest	£ 59.74

Expenditure since the last meeting:

Castle Water	£ 18.68
Tesco Mobile	£ 17.20
MJ Baker Payroll	£ 11.25
Idverde	£ 67.20
ICO Annual Registration	£ 47.00
SSE Energy	£ 52.13
PKF Littlejohn	£ 252.00

The following payment was approved:

Wiltshire Council Election Costs	£ 250.00
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The Parish Council approved the report and income and expenditure to date.

77 **Planning Applications**

Application: PL/2025/05542
Proposal: Retrospective two-storey rear extension and balcony.
Site Address: Heddon's Cottage, Finches Lane, Baydon, Marlborough, SN8 2JL
Comments: No comment.

Application: PL/2025/07935
Proposal: Variation of condition 2 (approved plans) on PL/2025/02765 to allow for change of material to the side and rear external facade to render.
Site Address: 1 Newtons Walk, Aldbourne Road, Baydon
Comments: Support

78 **Communication and Media Policy**

The Parish Council adopted the Communication and Media Policy circulated prior to the meeting.

79 **Remembrance Sunday Wreath**

The Parish Council agreed the purchase of a wreath (type C £25) to be placed on the plinth by the WW1 Memorial trees in the playground. The wreath will be placed on the 9th November at 10am (subject to the start of the Church service). It was decided to place the wreath by the WW1 Memorial trees rather than inside the church as a reminder that these trees are a WW1 memorial.

Action: Clerk

80 **Christmas Tree/Carols on The Green**

The Parish Council approved the purchase of a Christmas tree to be positioned on The Green up to the cost of £360.07, as per quotation from usual local supplier. Carols on The Green will be held on Friday 19th December with refreshments being provided for 50. Accompanying music/singing will be arranged.

Action: Cllrs Howlett-Huggins & Oates

Jim Grove agreed to organise a team for putting up the tree on the last Saturday in November. The tree will be removed for twelfth night.

81 **Grass Cutting/Village Maintenance**

The Parish Council agreed to continue with the current grass cutting schedule. BYPA will be asked to contribute to the twice-yearly maintenance of the exterior of the BYPA. The Clerk will obtain comparison quotes.

Action: Cllr Chidgey/Clerk

82 **Matters for Future Consideration**

Any items to be put forward for the agenda or any reports should be sent to the Clerk at least 10 days in advance of the next meeting. Proposals for the Council need to include sufficient information for the Council to be able to make an informed decision.

83 **Date of the Next Meeting**

The date of the next Parish Council Meeting is **Monday 8th December 2025** at 8pm in the BYPA hall.

Meeting Closed at 9.20pm