



BAYDON PARISH COUNCIL

Clerk to the Council: Mrs Fiona Ryder
baydonparishclerk@gmail.com

Baydon Parish Council Meeting

Minutes for Meeting held on Monday 19th May 2025 at 8.00pm in the BYPA Hall, 6 Manor Lane, SN8 2JE.

Present

Cllr. Sarah Chidgey - Chair
Cllr. Gary Wyatt-Hawkins
Cllr. Carol Nichols
Cllr. Molly Howlett-Huggins
Cllr. Alastair Oates

Wiltshire Councillor James Sheppard

Clerk: Fiona Ryder

Members of Public in attendance: 4

1 **Election of Chairman for the Council Year 2025-26**

Cllr Wyatt-Hawkins nominated Cllr Chidgey, this was seconded by Cllr Nichols. The Council voted in favour of Cllr Chidgey taking office of Chairman. Cllr Chidgey signed the declaration of acceptance.

2 **Election of Vice Chairman**

Cllr Chidgey nominated Cllr Mackenzie-Smith who had expressed interest in continuing in the role of Vice Chair, Cllr Wyatt-Hawkins seconded the nomination. The Council voted in favour. Cllr Mackenzie-Smith will sign the declaration of acceptance at a later date.

3 **Co-option**

Two members of public were in attendance with a view to becoming Co-opted on to the Council. Personal statements had been distributed prior to the meeting. The Council voted in favour of co-opting Molly Howlett-Huggins and Alastair Oates. Declarations of acceptance forms were signed and the new Councillors moved from the public area to join the Council.

4 **Apologies**

Apologies for absence were received from Cllr Mackenzie-Smith.

5 **Declarations of Interest**

Cllr Wyatt-Hawkins declared an interest as a neighbour of a planning application on the agenda.

6 **Minutes from Previous Parish Council Meeting**

The minutes of the Full Council meeting held on Monday 7th April 2025 were accepted as a true record and signed by the Chair.

7 **Actions from Previous Meeting**

23-24/161 – Visual checks of the playground continue to be carried out weekly.

23-24/77 – Cllr Wyatt-Hawkins is now able to download the SID data and will continue to do this monthly.

23-24/123 – Clerk to re issue email regarding native non fruiting replacement tree on The Green.

Action: Clerk

23-24/124 – Highways have stated that there is no more that can be done regarding M4 traffic diverting through Baydon, it is not an official diversion. Highways will be contacted for an update regarding their partnering with SatNav companies.

Action: Cllr Wyatt-Hawkins

23-24/128 – Minutes of VDS meeting will be sent to the Clerk. The group met last week and re-drafted the questionnaire, this will be shared with the Council for comments by next week.

Action: Cllr Wyatt-Hawkins

24-25/038 – The sign on The Green has been repaired. It has been re-cemented and is now standing straight. Thanks were expressed to Jim Cunningham for taking on the task.

24-25/60a – Traffic Survey reports have now been received. Results will be shared with all Councillors and the Speed Watch Group will be contacted.

Action: Cllr Wyatt-Hawkins

Cllr Sheppard will contact the Police to request speed checks be carried out in Ermin Street and Aldbourne Road.

24-25/086 – A larger more detailed map of the parish is proving difficult to obtain. A copy of the Electoral Register was suggested as a way of making sure all parishioners are contacted with a Village Design Statement questionnaire.

Action: Clerk

24-25/097 – The Local Highways and Footway Improvement Group (LHFIG) will be contacted regarding funding for a Speed Indicator Device on Aldbourne Road, once the results of the Traffic Surveys have been analysed.

24-25/139 – Paperwork to amend the bank mandate has been completed and signed. The Council agreed to add Cllr Oates as a further bank signatory.

Action: Clerk

24-25/142 – The defibrillator is in the process of being taken over, Steve Sutton will be contacted for further information regarding maintenance.

Action: Cllr Chidgey & Cllr Nichols

24-25/145 – The Council agreed to arrange a litter pick on 14th September 2025.

Action: Cllr Wyatt-Hawkins

8 **Public Section**

One member of public addressed the council re water and mud coming from a pipe and running down Ermin Street last week.

9 **Chair's Report**

11 village organisations were represented at the Annual Parish Meeting, they reported on what they had been doing since last May. All reports will be available as part of the minutes for the meeting. Sadly, only three villagers (not associated with clubs) attended, of which two have now been co-opted on to the Parish Council.

The retaining wall on Aldbourne Road is deteriorating, Highways have been contacted and will be investigating.

Last Thursday the gully crew were in Baydon clearing drains/gullies on Finches Lane. They cleared the gully at Heddon's Cottage, opposite the gate to Westfield Farm. After digging out the gully from 'improved road improvements' they jetted away from the road under land in Westfield Farm. The three drains in Finches Lane (that it is believed flow into soak-a-ways) located just before Finches and where flooding has repeatedly occurred, have also been cleaned.

The next LHFIG meeting is being held on Thursday 22nd May at 10am via Teams. It is important to regularly attend to understand what is happening in the Marlborough area, Cllr Wyatt-Hawkins will endeavour to attend.

Action: Cllr Wyatt-Hawkins

10 **Clerks Report**

The Parish Steward has filled in potholes on Baydon Road and Manor Lane, cleaned the Baydon 30mph signs, dug out a blocked drain on Gore Lane and cut back overhanging branches from signs in Manor Lane. The Parish Steward will not visit during May due to visibility verge works.

The Annual Contract review from Idverde for emptying two x bins weekly has risen to £63.00 per month. This is still competitive as per comparison quotes obtained last year. The Parish Council resolved to accept the contract for another 12 months.

The Council resolved not to follow up a third hand request for a sign to the Church on Ermin Street.

An email requesting repair/repainting of Ermin Close signs was received. This has been included on the Parish Steward sheet for his next visit.

11 **Standing Orders**

The Parish Council approved the updated standing orders that were distributed prior to the meeting.

Action: Clerk

12 **Finance Report**

The finance report was circulated prior to the meeting.

Income since the last meeting:

Allotment Rent £ 90.00

Expenditure since the last meeting:

PAYE QTR4 24/25	£ 48.23
Castle Water	£ 2.11
WALC/NALC Subs 25/26	£ 287.82
Tesco Mobile	£ 16.69
Idverde	£ 67.20
MJ Baker Payroll	£ 22.50

Payments to be approved:

None

The Parish Council approved the report, income and expenditure to date and payments due.

13 **Planning Applications**

Application No: PL/2025/03996

Proposal: Monolift on two Ash trees leaving as 10ft sticks, retaining Ivy to encourage/retain habitat. Dismantle with the use of a MWEP.

Address: Brookfield, Manor Lane

Comments: No objection, the Parish Council was disappointed that the information on the application was not complete.

Application No: PL/2025/03972

Proposal: Retrospective variation and amendment to the design and size of the agricultural building under application reference PL/2022/01486.

Address: Gore Lane Farm, Gore Lane

Comments: Support

14 Insurance

The Council agreed to renew the insurance as per the quotation circulated prior to the meeting.

Action: Clerk

15 Village Design Statement

This has already been covered earlier in the meeting.

16 Matters for Future Consideration

Any items to be put forward for the agenda or any reports should be sent to the Clerk at least 10 days in advance of the next meeting. The Clerk will send a list of roles etc. to all Councillors for consideration prior to the next meeting.

17 Date of the Next Meeting

The date of the next Parish Council Meeting is **Monday 23rd June 2025** at 8pm in the BYPA hall.

Meeting Closed at 9.01pm