



## BAYDON PARISH COUNCIL

Clerk to the Council: Mrs Fiona Ryder  
baydonparishclerk@gmail.com

### Baydon Parish Council Meeting

### Minutes for Meeting held on Monday 16<sup>th</sup> October 2023 at 8pm in the BYPA Hall, 6 Manor Lane, SN8 2JE.

#### Present

Cllr Chidgey - Chair  
Cllr. Brian Billington  
Cllr. Hugo McKenzie-Smith  
Cllr. Steve Sutton  
Cllr. Gary Wyatt-Hawkins

Clerk: Fiona Ryder

#### Members of Public in attendance: 3

72 **Apologies**

There were no apologies.

73 **Declarations of Interest**

There were no declarations of interest.

74 **Minutes from Previous Parish Council Meeting**

The minutes of the Full Council meeting held on Monday 4<sup>th</sup> September 2023 were accepted as a true record and signed by the Chair.

75 **Actions from Previous Meeting**

23-24/46a – The 30mph Roundel which has been knocked down, near Pear Tree Cottage, has still not been reinstalled.

**Action: Clerk**

23-24/48 – A plan is being put together to produce a Village Design Statement. The timescale to produce a VDS is between 6 and 18 months and a Working Group would need to be set up. Cllr Wyatt-Hawkins agreed to take this forward.

**Action: Cllr Wyatt-Hawkins**

76 **Public Section**

There were three members of public in attendance. One member of public had attended to provide the Council with this year's Risk Assessment for the Fireworks event. One member of public spoke to give background information on a planning application being discussed at this meeting, due to Brexit and Covid, the business has changed and the properties in question are no longer being used by employees and or clients.

77 **Chair's Report**

On 28<sup>th</sup> September the first Wiltshire Police Neighbourhood Team Community Consultation took place at the BYPA Hall, three members of public attended along with three members of the Parish Council. The next event has been booked for 14<sup>th</sup> December and has already been advertised. Issues raised included speeding and school drop off/pick up parking. Martin Cook has been contacted regarding parking enforcement and the Parish Council has provided data from the Speed Indicator Device (SID) at the west end of the village to the NHP team. The Police have already attended Baydon twice as a result of the meeting, checking the speed of vehicles and also visiting the shop.

Residents were asked to report suspicious behaviour to the Police.

A volunteer is required to download the SID data on a regular basis to send to the Police.

**Action: Cllr Wyatt-Hawkins**

HMRC issues regarding a previous employee are still ongoing, 2022/2023 is now resolved.

The Chair had attended a Wiltshire Council Local Plan webinar. If the slides become available they will be published on the website. The webinar highlighted the importance of a Neighbourhood Plan in determining where houses will be built. Clerk to send Local Plan Review Pre-submission to all Councillors.

**Action: Clerk**

Lambourn Parish Council has sent an open invitation to their next meeting on 8<sup>th</sup> November, where a planning application for a proposed Asphalt Plant at Membury will be discussed. Lambourn Parish Council has previously submitted objections to the application. Anyone wishing to attend is asked to contact the Clerk at Lambourn. It was noted that the link, to the planning documents, in the email did not work.

**Action: Cllr Wyatt-Hawkins**

Gigaclear has emailed asking who owns a triangle of land on Aldbourne Road. The Clerk was asked to respond that ownership details were not known and enquire as to what its intentions are.

**Action: Clerk**

Memorial Clock restoration: the Diocese Faculty has been approved. Funding is in place until April 2024. Cumbria Clock Company need to be contacted to get the works scheduled.

**Action: Cllr Sutton**

The Clock has recently been serviced, by the company who will not be conducting the restoration works, the servicing was arranged without the Parish Council's knowledge. The next service will be conducted by the company responsible for the restoration works.

The planning application for Pear Tree Cottage has been amended since being considered by the Parish Council. It was agreed that the changes were minor and there was no need for the updated plans to be discussed.

Annual charges for Baydon Scene have increased from £70 per year to £200 per year, this month the Parish Council will be submitting 2 adverts and a two-page newsletter.

It had been reported to the Chair that the drains in Finches Lane were blocked, Martin Cook has been contacted for advice.

78 **Clerks Report**

The report was circulated prior to the meeting.

Due to annual leave the Parish Steward did not carry out his scheduled visit in September.

A newsletter style insert has been produced for the next edition of Baydon Scene.

Correspondence:

**Ermin Close** - Email received from a resident who had been clearing weeds from gutters and had requested that the Parish Council have a budget for 'Village Image'.

The Clerk responded explaining that the Parish Steward had recently weed sprayed in the village and that the Parish Steward scheme covers issues raised regarding street tidiness. Similar email received last year and extra budget was considered by Council as not necessary at October 2022 meeting.

**Gore Lane** – Neighbouring Parish Council requested help resolving the issue of access to Russley Park from Baydon being cut off due to flooding.

Wiltshire Council is aware of the issue and a job has been raised for surfacing works. The Clerk advised that anyone inconvenienced by the issue should report it using MyWilts, the more reports received, the more likely action will be taken sooner.

Posters were provided for the noticeboard regarding upcoming meetings on groundwater flooding and also a scheme being run by the Dogs Trust.

79 **Finance Report**

The finance report was circulated prior to the meeting.

**Income since the last meeting:**

Wiltshire Council Precept	£ 7000.00
Interest	£ 46.90

**Expenditure since the last meeting:**

WALC Annual Subscription	£ 271.13
ICO Data Protection Renewal	£ 35.00*

**Payments to be approved:**

ICO Data Protection Renewal	£ 35.00* (Paid by pre-arranged direct debit).
SSE	£ 40.58
Smith and Derby Clock Service	£312.00

The council approved the finance report and income and expenditure to date. All payments due were approved.

80 **Planning Applications**

**PL/2023/07848 – The Cottages, Downs Equestrian Centre**

**Proposal:** Full planning permission to use pair of semi-detached cottages as independent dwellings (unrestricted residential use).

**Comment:** No objection

81 **Neighbourhood Plan Consultation**

This item has been superseded by a Village Design Statement which was discussed earlier in the meeting.

82 **Painting of Village Gates**

One quote, from Idverde, had been received for the refurbishment of the six village gates. The quote was accepted.

**Action: Clerk**

83 **Yellow Zig Zag Lines**

An enquiry had been received regarding having yellow zig zag lines on both sides of the road near the school. On investigation it was found that the Parish Council would have to pay for the line painting and they are not mandatory. It was agreed to push for a police presence at school drop off/pick up times.

84 **Carols under the Christmas Tree**

A 20ft Christmas tree has been ordered and refreshment arrangements made. Mr Grove agreed to organise the Christmas tree gang. Cllrs Billington and Sutton agreed to check the lights. The Singing Postman is not available this year, a local alternative has been arranged.

**Action: Cllrs Billington and Sutton**

The poster has been updated and will be published in Baydon Scene, the noticeboard and on social media.

**Action: Clerk**

85 **Climate and Ecology Bill**

Zero Hour had written to request support of the Climate and Ecology Bill. It was agreed that this does not fall within the context of the Parish Council. Should any individual wish to support the bill, information can be found at <https://www.zerohour.uk/>

86 **Defib Awareness Session**

The South West Ambulance Service has offered to run a 2 hour defib awareness session in Baydon. If anyone is interested, they are to contact the Clerk, if enough interest is raised, a session will be arranged. It was noted that the Defib is still blocked by the red bins, however, they are moveable. When all works are complete, the bins will be relocated.

87 **ROSPA Play Area Inspection**

The inspection has not yet been carried out, Clerk to contact ROSPA for an update.

**Action: Clerk**

88 **Matters for Future Consideration**

Any items to be put forward for the agenda or any reports should be sent to the Clerk at least 10 days in advance of the next meeting.

89 **Date of the Next Meeting**

The date of the next Parish Council Meeting is Monday 27<sup>th</sup> November 2023 at 8pm in the BYPA hall.

Meeting Closed at 8.50pm