BAYDON PARISH COUNCIL



Clerk to the Council: Mrs Fiona Ryder baydonparishclerk@gmail.com

Baydon Parish Council Meeting

Minutes for Meeting held on Monday 4th September 2023 at 8pm in the BYPA Hall, 6 Manor Lane, SN8 2JE.

Present

Cllr Chidgey - Chair

Cllr. Brian Billington

Cllr. Hugo McKenzie-Smith

Cllr. Steve Sutton

Cllr. Gary Wyatt-Hawkins

Clerk: Fiona Ryder

Members of Public in attendance: 2

57 **Apologies**

There were no apologies.

58 **Declarations of Interest**

There were no declarations of interest.

59 Minutes from Previous Parish Council Meeting

The minutes of the Full Council meeting held on Monday 24th July 2023 were accepted as a true record and signed by the Chair.

60 Actions from Previous Meeting

23-24/46a – The 30mph Roundel down near Pear Tree Cottage had been reported but had not yet been reinstalled.

23-24/46b – The Parish Steward has cleared the chicane, however, it was noted that there has since been a grain spillage at the chicane.

23-24/48 – The Neighbourhood plans for Cold Ash and Hermitage Parish Councils had been read, there is no need to make comment. The fact that more surrounding parishes have neighbourhood plans could make Baydon vulnerable to development. It was agreed to look into producing a Village Design Statement as there has been little interest in developing a neighbourhood plan.

Action: Cllr Chidgey/Cllr Wyatt-Hawkins

23-24/50 – The Clerk will include a Chairs Allowance/Expenses in the budget for the next financial year. 23-24/51 – The Highway Improvement Request for additional road markings is due to be discussed at the next LHFIG meeting on 19th October.

Action: Cllr Wyatt-Hawkins

23-24/33a – There have been issues getting the data from the SID, the manufacturer has been contacted.

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23-24/22 – We have been unable to obtain any quotes from contractors for the repainting of the village gates. Martin Cook will be contacted.

Action: Clerk

61 **Public Section**

There were two members of public in attendance as observers.

62 **Chair's Report**

Baydon.org email address has now been set up by the Chair.

Thanks were expressed to Cllr McKenzie-Smith for chairing the previous meeting.

A smart meter has now been installed on The Green.

Our local Police Community Support Officer had been trying to arrange a suitable venue to carry out quarterly community consultations for the residents of Baydon. The BYPA hall was suggested, however, there is no budget from Wiltshire Police to cover the cost of the hall. The Parish Council agreed to cover the cost of the hall hire for the quarterly consultations.

Action: Clerk

The HMRC PAYE issues are still ongoing, the accountant is continuing to work to rectify.

63 **Clerks Report**

The report was circulated prior to the meeting.

Melissa Camilleri is our point of contact to assist and advise in relation to local police matters. We will receive a quarterly local report and Melissa will try to attend a couple of Parish Council meetings a year.

The faded road markings between Ermin Close and the Post Office were due to be refreshed. It was noted that some of the markings had been repainted, however, due to poor weather the yellow zigzags had not been done. Martin Cook will be contacted for an update.

Action: Clerk

The Parish Steward visited Baydon on 31st July and carried out the following:

Cleaned signs on Baydon Road and Ermin Street.

Cleared debris from the chicane (traffic calming) at the bottom of Manor Lane.

Cleared vegetation from Ermin Street/Manor Lane Junction.

Filled a large pothole at Barley Fields.

Cleared vegetation near village hall.

Cleared blocked gully opposite Post Office.

Strimming at Finches Lane around the School.

The steward was due to visit Baydon again on the 29th August. Weed spraying the gutter in Ermin Close has been requested, weather depending. The steward has agreed to call the Clerk when he is in Baydon and update her on the works he has carried out.

Correspondence:

Baydon Hole Field – Complaint received regarding rubble being used to block access to the field from the old Lambourn Road. – Not related to the Parish Council, advised to pursue with Wiltshire Council.

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Defibrillator Access – Email received from South Western Ambulance Service who had visited the defibrillator at the Fancy B and found it "very difficult to access" due to the number of bins in front of the cabinet. – Contacted Fancy B to request that the bins are moved.

It was noted that although no response had been received from the Fancy B, bins had been moved further forward and the defibrillator is accessible.

64 Finance Report

The finance report was circulated prior to the meeting.

Income since the last meeting:		Expenditure since the last meeting:		
Wiltshire Council CIL	£ 2955.18	Payroll Costs	£	11.25
		DR & RA Pittams (Grass Cutting)	£2	2160.00
		ID Verde (Play area inspections)	£	35.16
		ID Verde (Bin emptying)	£	33.60
		PAYE May to July	£	293.12

Payments to be approved:

Wiltshire Association of Local Councils Annual Subscription: £ 271.13

Please note the following payment approved at the July meeting has been cancelled by SSE and therefore has not been paid.

SSE 16th June to 8th July
£ 38.07

The council approved the finance report and income and expenditure to date. All payments due were approved.

65 Tree Warden Scheme

Wiltshire Council are looking to relaunch a Tree Warden Scheme in association with The Tree Council. The aim is to have a Tree Warden for each parish. Anyone interested in becoming Tree Warden for Baydon is asked to contact the Clerk. Adverts will be placed on the noticeboards and the website.

Action: Cllr Chidgey

Action: Cllr Chidgey

66 Memorial Clock

An update had been received via email, permission has not yet been given from the Diocese/Faculty and is ongoing.

67 Tree on The Green

The young tree on The Green has died, the Council agreed to seek advice on planting a more suitable replacement.

68 ROSPA Play Area Inspection

The annual inspection is due to be carried out this month.

69 Wiltshire Council Local Plan

Details of Wiltshire Council Local Plan Consultation events are to be advertised on the noticeboards and website. Further information can be found by visiting www.wiltshire.gov.uk/local-plan

70 Matters for Future Consideration

Any items to be put forward for the agenda or any reports should be sent to the Clerk at least 10 days in advance of the next meeting.

71 Date of the Next Meeting

The date of the next Parish Council Meeting is Monday 16th October 2023 at 8pm in the BYPA hall.

Meeting Closed at 8.38pm

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